

**Montebella HOA**

C/O Cadden Community Management  
1870 W. Prince Road, Suite 47 , Tucson, AZ 85705  
520-297-0797 fax-520-742-2618

**DESIGN MODIFICATION REQUEST**

**Date of Request:** \_\_\_\_\_ **Date Request was Received:** \_\_\_\_\_

<b>Owner:</b>	<b>Home phone:</b>	<b>E-mail Address:</b>
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<b>Address:</b>	<b>Lot #:</b>
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**Description of Modification:** (Attach additional sheets as needed incl. blueprints, sketches, specifications, elevations, color samples and description of materials.)


**Contractor's Contact Information:**  
\_\_\_\_\_  
\_\_\_\_\_

**Materials:**  
\_\_\_\_\_  
\_\_\_\_\_

**Colors:**(samples required) \_\_\_\_\_

**Site Plan:** Show dimensions of proposed improvements and distances from property lines and existing structures.  
\_\_\_\_\_

**Estimated Completion Date:** \_\_\_\_\_ **Owner Signature:** \_\_\_\_\_

**ASSOCIATION RESPONSE:**

<b>Date:</b>	<b>Approved:</b> <input type="checkbox"/>	<b>By:</b>
	<b>Denied:</b> <input type="checkbox"/>	

**Reason(s) for Denial:**  
\_\_\_\_\_  
\_\_\_\_\_

**Conditions Necessary for Approval:** \_\_\_\_\_ **Neighboring Lot #'s Notified**

**Lot# :** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Lot# :** \_\_\_\_\_ **Signature:** \_\_\_\_\_

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Scale drawings are not required. However, an accurate depiction of the proposed modification, and its location on the lot, must be attached and submitted as part of your request.

**The Applicant should also be aware of the following:**

- a. The Architectural Committee has 30 days from the date the application was received in which to respond to this request.
- b. All permits required for this project are the sole responsibility of the Owner.
- c. No work shall commence until the Owner has received written approval by the Committee.
- d. The Architectural Committee will not address disputes between adjacent property owners.
- e. The applicant is responsible for correcting any damage caused to common areas, streets, walls or sidewalks. Materials must be stored on the Owners' property, and access over common areas is not permitted.
- f. It is recommended that if and when approval is received for a project, that the neighbors be notified of the impending work.
- g. It is understood that any proposed improvement(s) will not adversely affect access or drainage through or across adjacent lots, nor shall it cause light pollution or unsafe conditions.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date